



CITY OF WEST PARK CITY COMMISSION MEETING AGENDA

**WEDNESDAY, APRIL 17, 2024
7:00 PM
COMMISSION CHAMBER, CITY HALL
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023**

www.cityofwestpark.org

Phone: 954-989-2688 Fax: 954-989-2684

**Mayor Felicia M. Brunson
Vice Mayor Brandon Smith
Commissioner Marvin Price
Commissioner Joy B. Smith
Commissioner Dr. Katrina V. Touchstone**

**W. Ajibola Balogun, City Manager
Burnadette Norris-Weeks, City Attorney
Alexandra B. Grant, City Clerk**

City of West Park Ordinance No. 2012-05 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of \$100.00 per **Resolution No. 2012-43**. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence “City” action. “City” action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE**
- 5. PRESENTATIONS**
 - 1. Proclamation: Child Abuse Prevention Week**
 - 2. Commendation: Bravo Supermarket**
 - 3. Commendation: City of Miami Gardens**
 - 4. Proclamation: National Telecommunicators Week**
 - 5. Presentation: 2024 Legislative Session Accomplishments**
[ITEM 5-5 - FY 24-25 City of West Park - Legislative Session Accomplishments](#)
- 6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
- 7. ADVISORY BOARD PRESENTATIONS**
 1. None.
- 8. BROWARD SHERIFF'S OFFICE UPDATES – POLICE / FIRE DEPARTMENT**
 - 1. Law Enforcement’s Monthly Statistics Report – February 2024**
[Item 8-1 - WP-MonthlyStats-FEB2024](#)
 - 2. Law Enforcement’s Monthly Statistics Report – March 2024**
[Item 8-2 - WP-MonthlyStats-MARCH2024](#)
- 9. APPROVAL OF MINUTES**
 - 1. February 7, 2024 - Regular Commission Meeting Minutes**
[02-07-24 - Regular Commission Meeting Minutes](#)
- 10. RESOLUTIONS – CONSENT ITEMS**

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, ADOPTING THE STATEWIDE MUTUAL AID AGREEMENT AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT BETWEEN THE CITY OF WEST PARK AND THE STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT AND ALL LOCAL GOVERNMENTS WHO ARE SIGNATORIES TO THIS AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2024-26)
[RESO. 2024-26 - West Park - Statewide Mutual Aid Agreement](#)
2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE A REINSTATEMENT AND FIRST AMENDMENT TO INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY AND CITY OF WEST PARK FOR SURTAX FUNDED MUNICIPAL TRANSPORTATION PROJECT - WEST PARK PROJECT NO. 008 FOR SW 21 STREET IMPROVEMENTS BETWEEN STATE ROAD 7 AND SW 40TH AVENUE (WPRK 008). PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2024-27)
[RESO. 2024-27 - West Park - Executing First Amendment to ILA with Broward County - SW 21st Street Improvement](#)
3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A GRANT AGREEMENT BETWEEN QUALIFIED EMERGENCY MINOR HOME REPAIR APPLICANTS ANNETTE BROWN AND DOMINIQUE WRIGHT AND THE CITY OF WEST PARK FOR THE CITY'S EMERGENCY MINOR HOME REPAIR ASSISTANCE PROGRAM; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2027-28)
[RESO. 2024-28 - West Park - Emergency Minor Home Repair Assistance Program - A. Brown and D. Wright](#)
4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO SUBMIT A 50TH YEAR CDBG GRANT APPLICATION TO BROWARD COUNTY FOR SIDEWALK RESTORATION AND ADA COMPLIANCE PHASE III PROJECT; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2024-29)
[RESO. 2024-29 - West Park - Submit CDBG 50th Year Application for Sidewalk Restoration and ADA Compliance - Phase III](#)
5. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE ATTACHED AGREEMENT BETWEEN THE CITY OF WEST PARK AND KIDS NEED CHARACTER, INC. FOR USAGE OF CITY PARK RECREATIONAL FACILITIES; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2024-30)
[RESO. 2024-30 - West Park - Executing Parks Facility Agmt Reso - KNC Basketball](#)
6. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, ACCEPTING THE FINANCING PROPOSAL FROM TD EQUIPMENT FINANCE, INC. IN RESPONSE TO RFP 24-301 FOR THE ACQUISITION OF FIRE

RESCUE EQUIPMENT; AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE AGREEMENT CONSISTENT WITH THE TERMS AND CONDITIONS ATTACHED HERETO AS EXHIBIT “A”; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-31)

[RESO. 2024-31 - West Park - 2024-31 - Accepting Bid From TD Bank - Financing Fire Rescue Equipment \(EMS Truck\)](#)

7. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE PURCHASE OF A NEW AMBULANCE FROM TEN-8 FIRE EQUIPMENT, INC. IN THE AMOUNT OF \$550,770.00; PIGGYBACKING THE BROWARD SHERIFF’S OFFICE CONTRACT RLI # 180071C; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-32)

[RESO. 2024-32 - West Park - Ambulance Purchase - Ten-8 Fire Equipment](#)

11. RESOLUTIONS – NON CONSENT ITEMS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPOINTING REPRESENTATIVES FROM THE CITY COMMISSION TO THE BROWARD LEAGUE OF CITIES FOR THE TERM 2024-2025; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-33)

[RESO. 2024-33 - West Park - Appointing Directors to Broward League of Cities FY 2024-25](#)

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA RATIFYING THE CITY ADMINISTRATOR’S SUBMISSION OF A FISCAL YEAR 2023 STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT PROGRAM APPLICATION; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-34)

[RESO. 2024-34 - West Park - Ratifying SAFER Grant Program Application](#)

12. RESOLUTIONS – (PUBLIC HEARING)

1. None.

13. ORDINANCES – FIRST READING

1. AN ORDINANCE AMENDING CHAPTER 42 OF THE CITY OF WEST PARK’S CODE OF ORDINANCES ENTITLED “ZONING”, ARTICLE V ENTITLED “DISTRICT REGULATIONS”, DIVISION 3 ENTITLED “COMMERCIAL DISTRICTS”, SPECIFICALLY AMENDING SECTION 42-232 ENTITLED “PROHIBITED USES”, TO ADD ADDITIONAL PROHIBITIVE REGULATIONS FOR NEW/USED VEHICLE SALES, RENTAL OR LEASING ESTABLISHMENTS AND PAWN SHOPS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE.

(Ordinance 2024-01)

[ORD. 2024-01 - West Park - Amending Ord \(Chapter42 - Section 42-232\)](#)

14. ORDINANCES – SECOND READING (PUBLIC HEARING)

1. None.

15. CITY MANAGER’S REPORT

1. **Florida Department of Transportation’s Lighting Improvement Project**
[ITEM 15-1 - Florida Department of Transportation Lighting Improvement Project](#)
2. **Maximizing-Out of-School Time Grant Award**
[ITEM 15-2 - Maximizing-Out of-School Time \(MOST\) Grant Award](#)
3. **2025 Federal Legislative Appropriations**
[ITEM 15-3 - FY 2024 Federal Appropriations Request](#)
4. **Mother’s Day Event**
[ITEM 15-4 - Mother's Day Event](#)
5. **Broward League of Cities Installation Event**
[ITEM 15-5 - Broward League of Cities Installation Event](#)
6. **Monthly Free Fresh Food Giveaway**
[ITEM 15-6 - Monthly Free Fresh Food Distribution - Saturday April 27, 2024](#)
7. **Monthly Budget Report**
[ITEM 15-7 - CWP March 2024 Budget Report](#)

16. OLD BUSINESS

1. None.

17. NEW BUSINESS

1. **State of Florida Origin & Cause Report Regarding December 19, 2023 Explosion Along SW 20th Street**
[ITEM 17-1 - Response from State of Florida Regarding Origin & Cause Report](#)
2. **Discussion Surrounding the Proposed Football Initiative**

18. FUTURE AGENDA ITEMS

19. ANNOUNCEMENTS

20. ADJOURNMENT

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items** - These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- **Regular Agenda Items** - These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- **Public Hearing Items** - This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. **The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand.** Comments to the Commission by individual citizens shall be limited to **three (3) minutes** during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to

any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the City Clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.